## WOMEN'S LEADERSHIP CONFERENCE FAQs

- Q. Am I allowed to attend the Public Works Women's Leadership Conference on County Time?
- **A.** <u>DPW Employees</u> are allowed to attend the conference on County time *with their Supervisor's Approval* (Approval may be granted provided the operational needs of the Division/Group can be met in the employee's absence.)
  - Employees of other L.A. County Departments must inquire with their own Department as to whether they will be allowed to attend on County time.
- Q. Will my L.A. County Department pay my registration fee?
- **A. DPW Employees** are required to pay their own registration fee.
  - **Employees of other L.A. County Departments** should inquire with their individual Department as to its policy.
- Q. Will I be able to pay my registration with a credit or debit card?
- **A.** Yes, you can purchase your ticket directly on the event website.
- Q. Is the conference limited to L.A. County employees?
- **A.** No. The conference is open to everyone counties, cities, public/private sector agencies, and the general public. Yes, you can purchase your ticket directly on the event website.
- Q. Is the conference only open to women?
- **A.** No. The conference is open to both men and women.
- Q. Can I reserve my seat at the conference and then pay at a later date?
- **A.** No. Due to the conference being on a 'first-come, first-served' basis, you will not be placed on the registration list until your payment is received.
- Q. May I attend more than one breakout session?
- **A.** No. You may only attend one breakout session as they run concurrently.
- Q. Will I receive a refund if I do not attend the conference?
- A. No refunds will be provided. The committee must pay the venue for each attendee in advance and does not receive reimbursement for last-minute cancellations or noshows.
- Q. What is the dress code for the conference?
- **A.** Business or business casual attire.